



HISTORIC PRESERVATION BOARD
November 7, 2017
Meeting Time: 6:00 P.M.

City of Mesa
Council Chambers – Lower Level
57 E. First Street

BOARD MEMBERS

Laura Schaffer-Metcalf Ed.D., Chair
Janice Gennevois, Vice-Chair
Annalisa Alvrus, Ph.D., Member
Milagros Zingoni, Member
Louise Swann, Member
Greg Marek, Member
Brandon Benzing, Member

RESULTS AGENDA

1. Call meeting to order
Chair Schaffer-Metcalf called the meeting to order at 6:02 pm.
2. Approval of the minutes from:
 - a. October 3, 2017 regular meeting
First Motion made by Board member Swann to approve October 3, 2017 meeting minutes with correction of word *committee* to read as *group*. Motion was seconded by Board member Zingoni.
Motion carried 7-0
 - b. October 30, 2017 work session
First motion made by Vice-Chair Gennevois to approve October 30, 2017 work session minutes, with correction of the word *HPO* to read as *PHO*. Motion was second by Board member Benzing.
Motion carried 7-0
3. Miscellaneous items from the audience
4. Introduction to the roles and functions of the Mesa Historic Preservation Board and the Historic Preservation Office
 - a. Review for Flying Acres neighborhood
 - b. Review for Duke Manor neighborhood
5. Review, discuss and take questions on the benefits, requirements, and resources available for maintenance of historic districts:
 - a. Certificate of Appropriateness
 - i. Window replacement – emergency repairs vs. permanent changes

- ii. Other typical items to be aware of – appropriate and inappropriate modifications
 - iii. Recommended contractors
- 6. Updates from the committees for restoring the position of a dedicated, full-time Historic Preservation Officer:
 - a. Preview the draft document discussed at the Work Session, Oct. 30, 2017
- 7. Updates and other information for Historic Preservation Writing Contest
- 8. Updates on ongoing items:
 - a. Two Pass-Through Grants
 - b. Historic Landmark Sign Ordinance – Schedule
 - c. Downtown Façade Improvement Update
 - d. Serrine House update
 - e. Update on requesting awards for the Video Contest
 - f. Certificates of Appropriateness and Other Cases of Interest
 - i. 122 N. Macdonald
 - ii. 648 N. Robson
 - iii. 108 W. 8th Pl.
- 9. Updates on Museums, Exhibits, Committees and Events related to Historic Preservation
- 10. Board Member comments, questions, and future agenda items
- 11. Adjournment

First motion made by Board member Marek and seconded by Vice-Chair Gennevois to adjourn the meeting at 8:01 pm.
Motion carried 7-0

Supporting data is available for public review in the Planning Division,
Municipal Building, 55 N. Center St., Mesa, Arizona 85201

The City of Mesa is committed to making its public meetings accessible. For accommodations, translation, or additional information, please contact the City Manager's Office at least 48 hours in advance of the meeting at (480) 644-3333 or AzRelay 7-1-1 for those who are deaf or hard of hearing.

Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al 480-644-2767